

## Barlow School Protocol for electing School Council members

December 2014

At Barlow CE Primary School we recognise the importance of our pupils having their voice heard, and being involved in decisions which affect them.

As such, the role of a School Councillor is an extremely important role, and we make every effort to ensure that the School Council represents all members of the school, and that their meetings are as professional and productive as possible.

This is the protocol for electing members onto the School Council:

- The School Council consists of 8 pupils:- one child from Years 1,2,3 and 4, and 2 children from Years 5 and 6.
- Before accepting nominations, an assembly is held to highlight the role of a School Council member, and the importance of the Council.
- All children wanting to be considered need to be able to communicate to their class their reasons for nomination.
- School council members are to serve for a 12 month term, with re-election not possible for a further year.
- Should there be insufficient candidates in a year group, the council will operate without a representative/ or we reserve the right to nominate from other year groups.
- Children from each class vote for the representative from their class – i.e children in year 1 vote for the representative of Year 1, children in Year 2 for their representative etc. A secret ballot will be held in each classroom, and the results collated by the teacher of the class.
- Each child will have one vote in Years 1-4, and in Years 5-6 children will have two votes each.
- A parent or member of staff will be co-opted onto the board, and provide guidance in running successful committee meetings.
- The council will consist of a Chairperson, a Treasurer and a Secretary (who will take the minutes of the meetings.) All minutes will be displayed on the notice board in the school hall.
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